



LABORATORY VISIT GRANT: OVERVIEW AND APPLICATION PROCEDURE

Clinical Movement Analysis Society UK & Ireland (CMAS)

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Overview

CMAS offers a number of annual travel grants to support observation, learning and collaboration between CMAS laboratories in addition to European and international gait community colleagues. CMAS welcomes all types of interaction including observation of novel techniques and research collaboration. The following is an outline of the grant, the application, awarding and follow-up procedure

Number and value of grants

- Two grants of a maximum value of £1000 each are available annually, with deadlines of the 1st October and 1st April. A maximum of £1000 will be made available per each funding round. The total number of grants available will be subject to available funds and will be dictated by the CMAS committee.

Conditions

- Applicants must be current CMAS members
- An applicant may only be awarded the CMAS Laboratory Visit Grant (LVG) on one occasion
- The maximum value of the grant will be £1000
- Eligible expenses include travel, accommodation, and daily living requirements during the stay
- Proposals for visits to other CMAS labs, European labs and international labs are welcomed. Applicants can part self-fund should the cost of the visit exceed £1000 (e.g. visits to Australian or US labs).

Pre-application procedure:

- Contact the gait lab that you are interested in visiting/collaborating with and ask whether and when a visit can be arranged.
- Work out the goals and contents of the visit together with the hosting lab.
- Details of the visit are up to the applicant and host to arrange. However, we encourage stays of a minimum of 3 days

Application procedure:

- Awards will be considered at two timepoints throughout the year. Deadlines will be the 1st October and the 1st April. Applications must be submitted on time to be considered for that period.
- Applications can be submitted to lyg@cmasuki.org
- Applicants must provide a brief statement (max 3 pages) outlining why you wish to avail of a CMAS LVG, and include a plan of the visit and a detailed costing of the visit (max £1000)
- Applicants must provide a CV
- Applicants must provide an agreement/invitation letter from a senior researcher/manager at the host laboratory
- Applicants must provide a letter of support from their manager

Selection procedure:

- A three-member CMAS LVG committee will be formed from the CMAS membership
- The committee will select successful applicants for the grant using a pre-defined scoring matrix. The total number of available grants will be advised by the CMAS Treasurer via the CMAS Committee.
- Conflicts of interest must be declared and, where necessary, the relevant committee member should not be involved in discussions relating to that specific applicant.
- All successful applicants will be informed of their selection directly via email. Details of awards will be announced at the CMAS AGM.

Post-award procedure:

- The award value will be transferred to the grantee to enable booking of flights, accommodation etc. by the CMAS Treasurer.
- Grantees are required to submit receipts for all expenses to the CMAS LVG committee organiser.
- The grantee(s) are required to:
 - Provide a summary/abstract of their visit and two pictures that will appear on the CMAS website/social media channels/ newsletter
 - Give a 5-minute presentation about their research visit at the first subsequent CMAS AGM.